

PLEASE PRINT CLEARLY

Legal Name: Last		First		Middle		SCC ID Number	
Former Last Name:		Email Address: (required for students on class waitlists)				Social Security Number	
Local / Preferred Mailing Address:		City		State		Zip	
Permanent Address:		City		State		Zip	
Birth Date: / /		Sex assigned at birth: (federal reporting requirement) ☐ Male ☐ Female		Ethnicity (select one): ☐ Hispanic or Latino ☐ Not Hispanic or Latino		Race (select one or more): ☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Other Pacific Islander ☐ White	
Cell Phone:		Home Phone:		☐ Resident of Nebraska		☐ Non-Resident	
High School Attended / GED*:		City		State		Start Date (mo/year)	
College Attended Post High School:		City		State		Start Date (mo/year)	
						Graduation Date (mo/year)	
						End Date (mo/year)	

TERM	
Year: 20	_____
☐ Fall	☐ Spring ☐ Summer

☐ Undeclared

☐ Declared (list program of study) _____

VETERAN OR DEPENDENT UTILIZING MILITARY BENEFITS

☐ Yes ☐ No

CREDIT COURSES

Course and Section Number													Course Title	Credit Hours	Begin Time	End Time	Days
E	N	G	L	1	1	2	0	L	N	8	1		ENGLISH BASICS (sample only)	3	8 a.m.	9:20	T / R

Day designations when class meets are:
M = Monday, T = Tuesday,
W = Wednesday
R = Thursday, F = Friday
S = Saturday, U = Sunday

**(T R means class meets
Tuesday AND Thursday)**

OFFICE USE ONLY

Date _____

Data Entry _____

Completed form should be submitted to the Registration & Records Office in person or by FAX at 402-437-2670.
To upload electronically, contact the Registration & Records Office at 402-437-2605 for the secure upload link.

TOTAL CREDIT HOURS

Student _____
Signature _____ Date _____

Written or digital signature required. Typed signatures (including cursive fonts) will not be accepted.

Submission of this form indicates that I understand:

1. My information is complete and I am accountable for the tuition and fees and subject to a grade in the courses listed;
2. To drop or withdraw from classes, I must submit an 'Official Drop/Add Form for Credit Classes' in writing to the Registration Office located in Enrollment Management **or** drop the classes using Self Service Student Planning. Failure to attend a course does not constitute an official drop;
3. I understand tuition charges and refund policies are published in the [College Catalog](#);
4. The personal information contained herein is correct as shown; and
5. Any changes in SSN, legal name, address, residency, etc., must follow the College procedures in the [College Catalog](#).

Program Chair/Advisor Signature _____

Southeast Community College is an Equal-Opportunity co-educational college and does not discriminate based on race, color, religion, sex*, age, marital status, national origin, ethnicity, veteran status, sexual orientation, disability, or other factors prohibited by law or College policy.

*The U.S. Department of Education's Office for Civil Rights enforces Title IX's prohibition on discrimination on the basis of sex to also include discrimination based on gender identity.

La política publica de Southeast Community College es de proveer equidad, y prohíbe discriminación, en todos asuntos referentes a la admisión, participación, y empleo contra toda persona por motivo de raza, color, religión, sexo*, edad, estado civil, origen nacional, etnia, condición de veterano, orientación sexual, incapacidad, u otros factores prohibidos por ley o política del Colegio.

*La Oficina de Derechos Civiles del Departamento de Educación de los Estados Unidos hace cumplir la prohibición del Título IX contra discriminación por motivos de sexo, que también incluye la discriminación basada en la identidad de género.

southeast.edu/diversity